

RELEVANT EXPORT DOCUMENTS

The following are a number of documents which must be prepared for exporters in Nigeria to arrange their export consignment.

NAME OF DOCUMENT	ISSUED BY	PURPOSE
Exporters Registration Certificate	Nigerian Export Promotion and Council (NEPC)	To obtain database of exporters as a pre-condition for the export of non-oil export in Nigeria.
Nigeria Export Proceeds Form (NXP Form)	Commercial Banks	Evidence of intent to export formally with details of the transaction.
Commercial Invoice	Exporter	Provides details of transaction and indicate financial obligations.
Certificate of Origin	Nigerian Association of Commerce, Industry Mines & Agricultural (NACCIMA)	To certify that the product(s) originates (manufactured & produced) from Nigeria.
Clean Certificate of Inspection	Any approved Inspection Company	Independent statutory report on the product specification, quality and value.
Certificate of Sampling, Weight, Quality and Loading	Any Other Inspection Company	(optional) - For product quality certification.
Phytosanitary Certificate	Nigeria Agricultural Quarantine Services (Fed. Min. of Agriculture & Natural Resources)	Conditions for both exporting and importing countries to ensure safety in the handling of Agricultural product and natural resources and free from disease.
Packing List	The Export Agent/Exporter	The Export Agent/Exporter.
Bill of Lading/ Airway bill/ Way bill	Shipping Company/Airline/Land Transports	A document acknowledging the receipt of goods for sea, air and travel. It has the date of export and mode of transport.
Certificate of Marine	Insurance Company	(optional)- To cover the liability of Goods in transit defined for export.
Certificate of Quality Fumigation and weight	Federal Produce Inspection Service, (Federal Ministry of Trade & Investment)	Evidence of fumigation especially for Agricultural Products and their weight (evidence of quality).
Product Quality Certification	Standards Organization of Nigeria (SON)	Ensuring product standards for both local & Export, especially manufactured products.
Single Goods Declaration (SGD)	Nigeria Customs Services (NCS)	Provides the particulars of inspected export consignment ready for shipment.
Form ICO-1	Federal Ministry of Trade & Investment	Terms for the payment of agricultural commodity levies as stipulated by law.
Certificate of Clearance Form	Department of National Museum & Monument	For export of handicrafts
Form J	Federal Ministry of Solid Minerals	Clearance letter for the export of solid minerals.
Clearance from the Department of Forestry	Department of Forestry	For exports classified "endangered wild life species", wood and wood products, furniture and furniture components.